

IDEFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall on the Full council meeting on the 12th June 2025 at 7pm

Present:	Cllr T Hill – Chair Cllr A Carter-Woodwark - vice chair Cllr D Fox Cllr H Bellamy Cllr C Hill	Cllr Batting TDC Cllr Peart WW - Mr. Aaronson and Mr. Morby PCSO Bunce Mr. Andrews - Neighbourhood Highways Officer
In Attendance	Mrs Clarke - Clerk	2 members of the public

Item(a)	Discussion and Decisions (b)
01/06/25	The chair opened the meeting. Apologies were received from Cllr Gearon.
02/06/25	The minutes of the last meeting held on Thursday 8 th May 2025 were agreed by all and signed by the chair.
03/06/25	There were no declarations of interest
04/06/25	There was no public participation.
05/06/25	REPORTS: 05.01 County Councillor: No report 05.02 District Councillor Gearon: No report 05.03 Neighbourhood Beat Manager PCSO Bunce: No new crimes in our area
06/06/25	PARISH MATTERS: 06.01 updates on roadworks, highways, parking issues and potholes: Comments regarding the surface condition of Butts Lane were clarified by Mr Andrews. While initial photos suggested patching over unsurfaced areas, patching was actually carried out where the surface condition was poorest. It was confirmed that the top surface had been scraped back as per standard process, and new tarmac now levels with surrounding surfaces. The absence of “before” photos may have contributed to misunderstanding. The Council welcomed the completion of the works to resurface Olchard Lane. Butts Lane and Rixafer Road have been submitted for surface dressing in the 2026–2027 schedule. Highways’ focus is on larger, strategic roads, so inclusion of these smaller lanes is a positive outcome. Mr. Andrews reaffirmed commitment to ongoing patch repairs on minor roads where resources permit. Councillors highlighted that Rixafer Road poses a higher risk than Butts Lane, particularly during diversions from the A380. Its narrow width and unsuitability for large diverted traffic were flagged as concerns. A380 Closure Notification: Highways confirmed the next scheduled night closure of the A380 is Monday 23rd June to Monday 30th June, 7pm to 6am, covering: Eagle Farm Junction to Ware Barn Junction, and Hestow Road Overbridge to Humber Lane Overbridge. This follows an earlier closure in June as part of planned maintenance. Neighbouring Parish Road Condition – Newton Area: Concerns were raised by Councillor Woodwark about the deterioration of the road into the centre of Luton by Westhayes Farm. Highways confirmed drainage issues were reported that morning and a full suction clearance of the drainage network has been requested. Once completed, further pothole repairs will proceed based on photographic evidence. 06.02 Beating the Bounds: A request has been raised, for the reinstatement of the traditional Beating the Bounds event. The last recorded event was approximately nine years ago. An invitation for expressions of interest has been placed in the Parish Newsletter, with the aim to hold the next event in spring/summer 2026. 06.03 Policy Review - The updated Grievance Policy, circulated prior to the meeting, was reviewed and formally adopted. Members noted that further policies will be reviewed monthly until all have been revisited. Updates from Previous Meetings Parish Council Insurance: The Clerk confirmed insurance renewal. Clarifications by the chair mentioned that a tree swing liability is not covered; dog control signage is recommended but does not increase liability. Councillors agreed to continue a 1 year renewal for the insurance for flexibility. Dog Control Concerns: The Council expressed concern at the continued problem of dogs not being under control in various parts of the parish, posing a risk to public safety and local livestock. Councillors emphasised that owners must ensure their dogs are kept on a lead where appropriate and remain under control at all times.
07/06/25	PLANNING APPLICATION: 07.01 No New Planning Applications: 07.02 Planning Appeals: 25/00023/COND Homefield: Councillors sympathised with concerns over minor additions but recognised these conditions are standard. Councillors reaffirmed previous support for the application and that no further comments will be submitted. 07.03 There was no enforcement update.
08/06/25	No new concerns raised by parishioners to councillors

09/06/25	<p>CLERK'S REPORT AND FINANCE:</p> <p>09.01 The balance of accounts at the end of May was £15,424.94 and approval of the monthly bank reconciliation was received.</p> <p>09.02 Approval for the following payments, Hall Invoices, Parish News, Clerks invoice, HMRC.</p> <p>09.03 An administrative update - Banking Update: Discrepancies identified with bank cards issued to former councillors by the bank. These have been cancelled and current account signatories have been verified.</p> <p>CIL Funding Update: The recent forms for CIL were rejected due to a stricter criteria. The Clerk proposed redirecting the funding /form towards the dog waste bins, being emptied (cost approx. £370). Councillors supported this approach.</p> <p>Planning Page on Parish Website: To reduce duplication and workload, the new parish website will host a dedicated planning landing page with direct links to external official sites (e.g., Teignbridge District Council). Further to this Individual agenda items will include hyperlinks to relevant planning applications to aid councillor review and public access. It was agreed that submitting considered parish opinions remains crucial for maintaining influence and community engagement. Parish council involvement is fundamental to representing parishioners' interests, enhancing transparency and cooperation.</p> <p>09.04 AUDIT 2025 – 2025 Internal audit completed by Mrs Dennis. Transition from Scribe to manual accounting noted. Fixed Asset Register value decreased due to depreciation (18% applied): from £9,204 to £8,468. Councillors agreed asset values will be reviewed for potential replacement or insurance purposes at a later date.</p> <p>09.4.1 The Certificate of Exemption from limited assurance review was approved and signed, this was proposed by Cllr Batting and Seconded by the vice chair.</p> <p>09.4.2 The Summary of Receipts and Payments for year ended 31st March 2025 was approved and signed.</p> <p>09.4.3 The Fixed Asset Register for the year ended 31st March 2025 was previously approved and signed</p> <p>09.4.4 The Fixed Asset Risk Assessment for the year ended 31st March 2025 which was amended in February 2025 was approved and signed.</p> <p>09.4.5 The Annual Return Explanation of Variance was noted.</p>
10/06/25	The date of the next meeting is Thursday 12 th June 2025 at 7.30pm
11/06/25	The Chair closed the meeting.

Signed: _____ Dated: _____